

**AMENDMENT #2 TO AGREEMENT BETWEEN OWNER AND DESIGN  
PROFESSIONAL  
FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES  
PINE VIEW HVAC AND INTERIOR RENOVATION**

THIS AMENDMENT #2 to Agreement Between Owner and Design Professional for Design and Construction Administration Services is entered into this 15<sup>th</sup> day of September, 2015, by and between The School Board of Sarasota County, Florida, a body corporate under the laws of the State of Florida (the "Owner") and Seibert Architects PA (the "Design Professional").

**R E C I T A L S**

A. The Owner and the Design Professional entered into an Agreement Between Owner and Design Professional for Design and Construction Administration Services for the Pine View HVAC and Interior Renovation Project (the "Agreement"), dated September 2, 2014.

B. The parties hereto desire to modify the Agreement, and hereby enter into this Amendment #2 to memorialize this modification.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties do hereby agree as follows:

1. The Agreement amount is hereby modified to include fees for all services included in this agreement. The total fee amount of this Agreement is \$1,041,625.20.
2. Exhibits "A" and "B" dated September 15, 2015, attached to this Amendment #2, shall replace those originally issued with the Agreement. Exhibit "C" ME3 Consulting Engineers Proposals is also attached to this Amendment #2.
3. The parties acknowledge and agree that, except as otherwise expressly modified or amended herein, the remainder of the terms of the Agreement shall remain

in full force and effect.

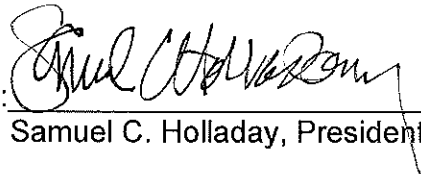
4. Where there is any conflict between the terms of this Amendment #2 and any terms of the Agreement, the terms of this Amendment #2 shall control.

IN WITNESS WHEREOF, the parties have executed this Amendment #2 as of the date first above written.

THE SCHOOL BOARD OF SARASOTA  
COUNTY, FLORIDA

BY: \_\_\_\_\_  
Frank Kovach, Chair

SEIBERT ARCHITECTS PA

BY:  \_\_\_\_\_  
Samuel C. Holladay, President

Approved for Legal Content  
May 2014 by Matthews, Eastmoore,  
Hardy, Crauwels & Garcia, Attorneys for  
The School Board of Sarasota County, Florida  
Signed: MG

**EXHIBIT "A"**  
**INVOICE FOR PROFESSIONAL SERVICES (REVISED 9/15/2015)**

TO: The School Board of Sarasota County, Florida  
 Construction Services Department  
 7895 Fruitville Road  
 Sarasota, FL 34240

ATTN: Sue Bouffard, Project Manager

DESIGN PROFESSIONAL: Seibert Architects PA  
 1373 Fifth Street  
 Sarasota, FL 34236

INVOICE NO.: \_\_\_\_\_  
 DATE: \_\_\_\_\_

Sarasota County Schools Project Name: Pine View School - HVAC and Interior Renovation

Sarasota County Schools Project No.: 3021 Sarasota County Schools Contract No. 21502588

Professional Project No.: \_\_\_\_\_

SERVICE	SCHEDULED VALUE	% COMPLETE	TOTAL PREVIOUS PAYMENTS +	PAYMENT REQUEST THIS INVOICE =	TOTAL AMOUNT DUE TO DATE
Schematic Design Phase 15%	\$ 144,750.00	0.00%			\$ -
Design Development Phase 15%	\$ 144,750.00	0.00%			\$ -
Construction Document Phase 30%	\$ 289,500.00	0.00%			\$ -
Bidding/Negotiation Phase 5%	\$ 48,250.00	0.00%			\$ -
Construction Administration Phase 30%	\$ 289,500.00	0.00%			\$ -
Final Acceptance 5%	\$ 48,250.00	0.00%			\$ -
Total Fee 100%	\$ 965,000.00	0.00%	\$ -	\$ -	\$ -
Total Add'l Services	\$ 76,625.20	0.00%	\$ -	\$ -	\$ -
Total Reimbursables	\$ -	#DIV/0!	\$ -	\$ -	\$ -
Grand Total	\$ 1,041,625.20	0.00%	\$ -	\$ -	\$ -

TOTAL AMOUNT DUE AND PAYABLE THIS INVOICE: \$ -

CERTIFIED TRUE AND CORRECT BY: \_\_\_\_\_  
 (Signature of Design Professional) (Date)

Typed Name and Title: \_\_\_\_\_

(For Sarasota County Schools Use ONLY)

Recommended for Payment by: \_\_\_\_\_  
 (Signature of Project Manager) (Date)

**PROFESSIONAL SERVICES INVOICE FOR AMENDMENTS / ADDITIONAL SERVICES**

AMENDMENT # / ADD. SERVICES DESCRIPTION (INCLUDE)	SCHEDULED VALUE (BUDGET)	% COMP	TOTAL PREVIOUS PAYMENTS +	PAYMENT REQUEST THIS INVOICE =	TOTAL AMOUNT DUE TO DATE
B1.1-SWFWMD Design & Permitting	\$ 6,000.00	0%			\$ -
B1.5-FDEP Design & Permitting	\$ 4,000.00	0%			\$ -
B1.6-Sanitary Sewer System	\$ 4,000.00	0%			\$ -
B1.8 Building 6 Security Remodel	\$ 30,806.00	0%			\$ -
B1.9 Ceilings at Locker Building Locker Pods	\$ 4,320.00	0%			\$ -
B1.10 Fire Alarm System Design	\$ 15,693.00	0%			\$ -
B1.11 Building 5 Tankless Water Heaters	\$ 4,176.20	0%			\$ -
B1.12 Rework Classroom Building Gable Ends	\$ 4,800.00	0%			\$ -
B1.13 Design Security Cameras@ Shell Lot	\$ 990.00	0%			\$ -
B1.14 B-6 Temp Office & Clinic Portables	\$ 1,840.00	0%			\$ -
		#DIV/0!			\$ -
<b>TOTAL AMENDMENTS/ADD'L SERVICES</b>	<b>\$ 76,625.20</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

ATTACH DOCUMENTATION TO SUPPORT ADDITIONAL SERVICES ITEMS.

CERTIFIED TRUE AND CORRECT BY:

\_\_\_\_\_  
(Signature of Design Professional)

\_\_\_\_\_  
(Date)

Typed Name and Title: \_\_\_\_\_

(For Sarasota County Schools Use ONLY)

Recommended for Payment by:

\_\_\_\_\_  
(Signature of Project Manager)

\_\_\_\_\_  
(Date)

**PROFESSIONAL SERVICES INVOICE FOR REIMBURSABLES**

REIMBURSABLES (INCLUDE DESCRIPTION)	SCHEDULED VALUE (BUDGET)	% COMP	TOTAL PREVIOUS PAYMENTS +	PAYMENT REQUEST THIS INVOICE =	TOTAL AMOUNT DUE TO DATE
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<b>TOTAL REIMBURSABLES</b>	\$ -	#DIV/0!	\$ -	\$ -	\$ -

INSERT THESE FIGURES ON FORM A ON THE LINE FOR TOTAL REIMBURSABLES.  
ATTACH DOCUMENTATION TO SUPPORT REIMBURSABLE ITEMS.

CERTIFIED TRUE AND CORRECT BY: \_\_\_\_\_  
 (Signature of Design Professional) (Date)  
 Typed Name and Title: \_\_\_\_\_

(For Sarasota County Schools Use ONLY)  
 Recommended for Payment by: \_\_\_\_\_  
 (Signature of Project Manager) (Date)

**EXHIBIT "B"**  
**SCHEDULE OF ADDITIONAL SERVICES (REVISED 9/15/2015)**

**B.1 ADDITIONAL SERVICES**

**B.1.1** On-site surface water management and drainage conceptual studies with professional guidance, reports, recommendations, biologist studies of wet areas, water retention design, filing of applications for administrative permits and for approvals of The Southwest Florida Water Management District (SWFWMD) and the Florida Department of Environmental Protection as required for development of the proposed project shall not exceed \$6,000.00.

**B.1.2** Off-site Surface Water Management and Drainage Conceptual Studies with professional guidance, reports, recommendations, biologist studies of wet areas, water retention design, filing of applications for administrative permits and for approvals of The Southwest Florida Water Management District (SWFWMD) and the Florida Department of Environmental Protection as required for development of the proposed project shall not exceed \$ N/A.

**B.1.3** Traffic impact studies, reports, recommendations and professional guidance performed by professionally trained consultants, traffic light request applications, as required by the public agencies having jurisdiction of the Project, for the purpose of preparing suggestions and recommendations for appropriate traffic circulation, ingress and egress to and from the site for off site roadways providing of professional services for the filing of applications for administrative permits and securing approvals for traffic concepts to be utilized in developing the Master Plan for proposed development of the property. Compensation for professional services shall not exceed:

**B1.3.1:** \$ N/A for study and report.

**B1.3.2:** \$ N/A for design and construction documents to implement governmental agency requests.

**B1.3.3:** \$ N/A for professional services related to the design and/or construction of roadways, pavement or traffic improvements off-site.

**B.1.4** Professional Services to coordinate, and filing of applications for permits and approvals, furnish design, construction documents, and construction administration for the installation of water supply and sewer for off-site utilities, shall not exceed \$ N/A.

**B.1.5** Professional Services to coordinate, filing of applications for permits and approvals, furnish design, construction documents, and construction administration for areas regulated by the Florida Department of Environmental Protection for project development shall not exceed \$ 4,000.00.

**B.1.6** Professional Services for full time inspection of sanitary sewer facilities designed by the Civil Engineer who shall be responsible for the completion of record drawings of all improvements required for certification to the appropriate governmental agencies shall not exceed \$ 4,000.00.

**B.1.7** Professional Services to coordinate filing of applications for Rezoning, Special Exceptions and furnishing information for approvals to Governmental Agencies regulating project site development shall not exceed \$ N/A.

**B.1.8** Design for the Administration Building 6, security remodel shall not exceed \$30,806.00

**B.1.9** Design for the addition of ceilings at the classroom building locker pods, shall not exceed \$4,320.00

**B.1.10** Design of revisions to the existing fire alarm system, shall not exceed \$15,693.00.

**B.1.11** Design power and plumbing required to repace existing water heaters in Building 5 with tankless water heaters, shall not exceed \$4,176.20.

**B.1.12** Rework the gable ends of the classroom buildings, in accordance with recommendations provided by the Owner's building envelope consultant, shall not exceed \$4,800.00.

**B1.13** Provide the technology design to replace the required cabling to both parking lot lighting poles each with four security cameras, shall not exceed \$990.00.

**B1.14** Provide the engineering and technology design for the temporary Administration Offices and Clinic portables, shall not exceed \$1,840.00.

## **B.2 SCOPE OF SERVICES EXCLUSIONS**

- Printing costs
- Survey
- Geotechnical surveys, testing and reports
- Asbestos and lead paint surveys, testing, reports and removal
- New classroom building design
- ADA related design
- Design solutions for roof leaks, wall leaks window and door leaks
- Renderings and or models
- Fire sprinkler design
- Design upgrade or changes to existing low voltage (security cameras, voice/data communications, electronic/audio)
- Relocating FPL electrical vault and switch gear
- LEED/Green Globes Certifications
- Adding or modifying existing marker boards, chalkboard, tack boards, smart boards and other educational equipment and accessories
- Design for paving, site utility infrastructure improvements, traffic analysis and traffic signal design
- Correction of any current civil engineering issues on site
- SWFWMD environmental resources permitting
- Design related to parking lot improvements or additions
- Driveway modifications design Water and sewer system upgrades Lift station design
- Offsite roadway improvements
- Offsite utility improvements
- Construction Administration based on bi-weekly meeting unless a specific design issue is encountered that requires a design professional's presence on site, they will need to be there. If these should become excessive due to issues not pertaining to the design, we can discuss and determine what action needs to be taken.

**B.3 HOURLY RATES**

Seibert Architects, P.A. (Architect)		
Principal Architect	\$150.00	per hour
Project Architect	\$130.00	per hour
Staff Architect	\$115.00	per hour
Draftsman I	\$105.00	per hour
Interior Designer, Registered	\$130.00	per hour
Interior Design, Staff	\$ 95.00	per hour
Clerical	\$ 40.00	per hour
ME3 Consulting Engineers, LLC (MEP)		
Principal	\$145.00	per hour
Sr. Engineer	\$130.00	per hour
Staff Engineer	\$115.00	per hour
Designer	\$ 70.00	per hour
Clerical	\$ 55.00	per hour
Fire Protection		
Professional Fire Protection Engineer (FP)	\$130.00	per hour
Engineering Technician (NICET Certified) (FP)	\$115.00	per hour
Cad Drafting Technician (FP)	\$ 70.00	per hour
Administration (FP)	\$ 55.00	per hour
Hees & Associates, Inc. (Structural Engineer)		
Principal Engineer	\$120.00	per hour
Threshold Inspector	\$120.00	per hour
Licensed Engineer-Project Engineer	\$ 95.00	per hour
Engineering Intern-Staff Engineer	\$ 75.00	per hour
Threshold Inspector Representative	\$ 75.00	per hour
Construction Administrator	\$ 65.00	per hour
CADD Designer	\$ 60.00	per hour
Clerical	\$ 40.00	per hour
Jensen & Group Engineering Consultants (Civil)		
Principal	\$155.00	per hour
Sr. Project Manager	\$125.00	per hour
Project Manager	\$110.00	per hour
Senior Engineer	\$110.00	per hour
Project Engineer	\$ 90.00	per hour
Construction Manager	\$ 90.00	per hour
Design Engineer	\$ 80.00	per hour
Designer	\$ 85.00	per hour
CADD Technician	\$ 50.00	per hour
Construction Representative	\$ 65.00	per hour
Secretary	\$ 55.00	per hour



David W. Johnston Associates, Inc. (Landscape)		
Project Manager, Senior	\$150.00	per hour
Project Manager, General	\$125.00	per hour
Landscape Architect, Senior	\$135.00	per hour
Landscape Architect, General	\$115.00	per hour
Expert Witness/Hearing Testimony	\$160.00	per hour
Designer, Landscape	\$100.00	per hour
Designer, Graphic	\$ 90.00	per hour
CADD Technician, Senior	\$ 95.00	per hour
CADD Technician, General	\$ 85.00	per hour
Certified Arborist	\$110.00	per hour
Administrative/Clerical	\$ 55.00	per hour
Callaway Design Group (Technology)		
RCDD Telcom Designer	\$115.00	per hour
CRS-D AV Designer	\$125.00	per hour
Security Designer	\$100.00	per hour
JR Designer	\$ 85.00	per hour
Construction Administration	\$ 80.00	per hour
CAD Operator	\$ 70.00	per hour
Administration/Clerical	\$ 50.00	per hour

Exhibit "C"



Consulting Engineers, LLC

5300 Paylor Lane  
Sarasota, FL 34240  
Tel. 941-748-1319  
Fax. 941-361-1221  
www.me3-engr.com

June 24, 2015

Michael L. Epstein, AIA  
SEIBERT ARCHITECTS P.A.  
1373 5TH STREET  
Sarasota, FL 34236

Re: SBSC Pine View School HVAC Renovation – Technology Design to Restore Security Cameras in the Shell Parking Lot

Dear Michael,

ME3 Consulting Engineers appreciates the opportunity to provide professional engineering design services for your review on the above subject project and submits the following work authorization for your review:

The scope of work is to provide the technology design to replace the required cabling to both parking lot lighting poles each with four security cameras.

The breakdown of the fee for this work will be:

TASK	HOURS	RATE/hr	TOTAL
CAD (Designer)	2	\$70.00	\$140.00
Electrical Design (Sr. Engineer)	6	\$130.00	\$780.00
Meetings (Sr. Engineer)	0	\$130.00	\$0.00
Project Management (Principal)	0	\$145.00	\$0.00
Quality Control (Sr. Engineer)	0	\$130.00	\$0.00
Site Visit (Sr. Engineer)	0	\$130.00	\$0.00
Travel (Sr. Engineer)	0	\$130.00	\$0.00
Mechanical Design (Sr. Engineer)	0	\$130.00	\$0.00
Administrative (Clerical)	0	\$55.00	\$0.00
Closeout Documents (Designer)	1	\$70.00	\$70.00
<b>TOTAL</b>	<b>9</b>		<b>\$990.00</b>

Seibert Architects will provide required number of permit drawings as required by the Owner.

Professional fees to revise the plans shall be in accordance with our original agreement dated September 10, 2014. Your signature below will be our authorization to proceed. Thank you for the opportunity.

Thank you for the opportunity.

ME3 CONSULTING ENGINEERS, LLC.

Accepted by: Seibert Architects, Inc.

Bryan P. Zapf, P.E. June 24, 2015  
*Signature Date*

\_\_\_\_\_  
*Signature Date*

*Bryan P. Zapf, P.E. / Vice President*

\_\_\_\_\_  
*Printed name / Title*



5300 Paylor Lane  
Sarasota, FL 34240  
Tel. 941-748-1319  
Fax. 941-361-1221  
[www.me3-engr.com](http://www.me3-engr.com)

August 18, 2015

Michael L. Epstein, AIA  
SEIBERT ARCHITECTS P.A.  
1373 5TH STREET  
Sarasota, FL 34236

Re: SBSC Pine View School HVAC Renovation – Building 6 Temporary Office and Clinic Portables

Dear Michael,

ME3 Consulting Engineers appreciates the opportunity to provide professional engineering design services for your review on the above subject project and submits the following work authorization for your review:

The scope of work is to provide the subject portable engineering and technology design as follows:

1. One site visit to the school to verify existing conditions.
2. Prepare electrical power, fire alarm, security, intercom, data, video, telephone, domestic water and sanitary designs for the addition of two portables (office and clinic) near Building 6 that will temporarily house the services listed previously. No provisions for future portables are included in the scope.
3. Power upgrades (upstream) and low voltage system upgrades (upstream) of the new services required to the portable(s) are included in the scope of work if required.
4. Plumbing and sanitary system (upstream) of the new services required to the portable(s) are included in the scope of work.
5. HVAC, fire sprinkler, or other interior electrical, technology and plumbing design are not anticipated nor included for the portables.
6. Close-out Documents generated from contractors as-built marked up drawings are not included – it is assumed anything temporarily installed will be removed in their entirety.
7. The Client will provide a site plan for ME3's use.

Our proposed lump sum, fixed fee is as follows:

TASK	HOURS	RATE/hr	TOTAL
CAD (Designer)	2	\$70.00	\$140.00
Electrical Engineering (Sr. Engineer)	3	\$130.00	\$390.00
Technology Design (Sr. Engineer)	3	\$130.00	\$390.00
Meetings (Sr. Engineer)	0	\$130.00	\$0.00

Project Management (Principal)	0	\$145.00	\$0.00
Quality Control (Sr. Engineer)	0.5	\$130.00	\$65.00
Site Visit (Sr. Engineer)	1.5	\$130.00	\$195.00
Travel (Sr. Engineer)	2	\$130.00	\$260.00
Mechanical Design (Sr. Engineer)	0	\$130.00	\$0.00
Plumbing Design (Sr. Engineer)	2	\$130.00	\$260.00
Closeout Documents (Designer)	2	\$70.00	\$140.00
<b>TOTAL</b>	<b>14</b>		<b>\$1,840.00</b>

Seibert Architects will provide required number of permit drawings as required by the Owner.

Professional fees to revise the plans shall be in accordance with our original agreement dated September 10, 2014. Your signature below will be our authorization to proceed. Thank you for the opportunity.

Thank you for the opportunity.

ME3 CONSULTING ENGINEERS, LLC.

Accepted by: Seibert Architects, Inc.

Bryan P. Zapf, P.E. Aug 18, 2015  
*Signature Date*

\_\_\_\_\_  
*Signature Date*

*Bryan P. Zapf, P.E. / Vice President*

\_\_\_\_\_  
*Printed name / Title*